

## ETL CERTIFICATION RATES 2021 - ETL LISTING, LABELING, AND FOLLOW-UP SERVICE

### A. GENERAL INFORMATION

Follow-up Service is unannounced product inspections for a client (applicant) at the point of manufacturer and at the point of ETL labelling to assure that the listed products are manufactured in accordance with the requirements of the listing reports. Follow-up Service is established for each applicant and manufacturing combination. Continued Follow-up Service activity allows the ETL Listing Mark to be applied to eligible products. The appearance of the ETL Listed Mark on the product is the only means to indicate that the product is being manufactured under the terms and conditions of the Intertek Testing Services (Intertek) Certification Agreement.

Prior to you being issued an Authorization to Mark Certificate, the following requirements must be satisfied:

1. **Certification Agreement** - Both copies must be signed by a Corporate Officer of your organization and returned to Intertek for acceptance and countersignature.
2. **Listing Report** must be issued by the Intertek Engineering Office, indicating eligibility for Listing.
3. **Client Information Sheet** - Complete address (including postal code) of all manufacturing locations where Intertek follow-up service inspection and labeling will occur must be submitted.
4. **Initial Factory Assessment** must be conducted at each manufacturing location and satisfactorily completed. This assessment includes a complete review of the listed product from production and of the manufacturing facility to assure that quality control, assembly, test procedures, and records are adequate for producing and labelling an ETL listed product. This assessment is generally scheduled after the listing report is issued and notification from the applicant regarding production schedule is received. However, the IFA may be performed prior to the issuance of the listing report with the first product inspection performed when this report is issued.
  - a. The Authorization to Mark Certificate is issued once the applicant/manufacturing combination has received a factory and product inspection.
  - b. Initial Product Inspection – When a new Applicant uses a subcontracted manufacturer who is already in current follow-up service for another Applicant's product, an Initial Product Inspection will be required. Upon successful completion of the Initial Product Inspection, the Authorization to Mark Certificate will be issued. Intertek will maintain separate files and charge separate follow-up services fees for each Applicant/Manufacturer combination.
5. **Labelling** - The listing mark should be placed on or near the product name plate and should be visible after the product is installed. It can be affixed by means of a separable label purchased from Intertek or directly imprinted on the rating or nameplate of the product or device. Method of affixing the listing mark is left to the discretion of the applicant. Further information on this subject is included in this text. A facsimile of the ETL Listing Mark as it will appear on the product must be submitted to Intertek for approval, if the Direct Imprint method of labelling is to be used. ETL labels may be applied to products only at the locations receiving Follow-up Service inspections.





6. **Payment** - Payment to cover the cost of follow-up service is needed to establish service. It is the client's responsibility to provide the Regional Follow-up Service Centre of a Purchase Order if necessary. This should cover the initial factory assessment, three quarterly follow-up inspections, four certification fees, travel expenses, and either the quantity of labels needed or the direct imprint fee. Terms of payment according to the certification agreement clause 7.3.

## B. ETL CERTIFICATION RATES

1. Certification and Follow-up Service Fees (Quarterly)	Euro
Certification Fee	235 €
Follow-up Inspections:	720 € plus travel expenses
Follow-up Inspections Mexico:	1000 € plus travel expenses
Follow-up Inspections Brazil, Colombia:	1130 € plus travel expenses
Follow-up Inspections Argentina, Chile:	1130 € plus travel expenses
Initial Factory Assessment or Initial Product Inspection (IPI)	950 € plus travel expenses
Variation fee (if applicable):	270 €

Basic Follow-up Service for U.S. or U.S./Canadian Certification is quarterly. Basic Follow-up Service for Canadian Certification only is Semi-Annual. The frequency of inspection may be based on the volume of production. **Additional fees may apply if the inspection takes in excess of three hours to complete.**

Above fees are for manufacturing locations per applicant. Inspection fees vary by country. For an approximate amount, you may contact the Follow-up Services Office in Stockholm, Sweden.

Additional charges may be incurred, but are not limited to, penalty fees for misuse of the Mark, cost associated with non-compliant product investigations, and reinstatement fees for suspensions and terminations of listings



## 2. Labelling Fees (USD)

There are two methods available to the applicant for applying the ETL Listing Mark to the product. The first method is to purchase Separable Labels through Intertek. The second method is to supply your nameplate, referred to as Direct Imprint including the ETL Listing Mark on the nameplate of your product. **The applicant must decide on one of the two methods. Details are described below:**

### Method 1

#### ETL Listing Mark

#### Separable Labels - Purchased Through Intertek - No Alternate Vendors

500 Labels	\$800
1,000 Labels	\$1000
2,000 Labels	\$1300
5,000 Labels	\$1600

Dimension of Separable Label purchased from Intertek is 1" x 2"

Shipment - Within 7 to 10 business days from receipt of your order

Purchase order is required prior to processing order to cover labels, tax, shipping or special handling

Exemption Certificate for state and local sales tax (if applicable)

Freight on Board - Shipping cost will be prepaid at Shipping Point and will be invoiced to client

Special Handling Fee of 15% will be added to label orders which are required within 48 hours, overnight delivery service, or other special requests.

Submit order for separable labels to: [etlrlceu@intertek.com](mailto:etlrlceu@intertek.com), using ETL Separable Label Order Form.

### Method 2

#### Direct Imprint - ETL Listing Mark

ANNUAL DIRECT IMPRINT FEE	810 €
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Certification, inspection, and labelling fees are per manufacturing facility.

Manufacturing facility is defined as the number of locations manufacturing a product under a separate control number.

If you wish to **Direct Imprint** the ETL Listing Mark to the Product's nameplate, please contact us and we will provide the ETL Mark in electronic format.

**Note: A facsimile or e-mail must be submitted to Intertek, Attn: Follow-up Services for approval prior to use.** The facsimile need not have a control number. A control number will be issued **after signed Certification Agreements** have been received by the Follow-up Services office, approval of the facsimile of your proposed Listing Mark,



satisfactory completion of the Listing Report, and scheduling of a factory assessment in your facility.

### **3. Multiple Listee Fee (When Applicable)**

The Applicant will be billed an annual fee of 545 € per Multiple Listee to maintain the Multiple Listee information in the Directory of Listed Products. Multiple Listee information will appear on the Correlation Page of the product Listing Report (if applicable).

### **4. Penalty Fees – Misuse and Non-Complying Product Investigations**

The cost of misuse of the mark or non-complying product investigations can be \$2500 for the first offence and \$5000 for the second with the third resulting in termination of the listing.

### **5. Listing report Revision**

Fees for revisions of ETL Listing Reports will be quoted separately by engineering office.

### **6. Unlisted Component fee**

Should your ETL Listing Report contain a requirement for annual retesting of unlisted components, please contact the Component Evaluation Center (CEC) specified in your listing report for a quote.

In addition to the cost for testing, we will charge an annual administration fee of 115 € per unlisted component. This will be included in the invoice for your annual certification fee issued by RFC EMEA.

### **7. Payment Information for Follow-up Service**

Payment is required for Follow-up Service as follows:

Total amount of payment (for 1 year) itemized as follows:

#### Follow-up Service costs for one whole year

a. Initial Factory Assessment - (first quarter)	See fee schedule on page 2
b. Three (3) Quarterly Inspections	See fee schedule on page 2
c. Four (4) Quarterly Certification fees	See fee schedule on page 2
d. Direct Imprint fee or Separable Label cost	See fee schedule on page 3
e. Travel expenses associated with inspections are variable	
f. Variation fee (if applicable)	See fee schedule on page 2
h. Multiple Listee fee ( If applicable)	See fee schedule on page 4
h. Unlisted component fee (if applicable)	See fee schedule on page 4

Payment Terms according to ETL Certification Agreement clause 7.3



## 8. Reinstatement fee for suspended and terminated ETL files

The Applicant will be billed 725 € per ETL file when reinstatement is effective.

## C. THE ETL LISTING MARK

The ETL Listing Mark consists of the following four items:

1. The ETL Certification Mark with “US” and/or “C” as country identifiers for the United States and Canada. The letter “C” adjacent and to the lower left side of the ETL Certification Mark indicates that the product complies with a Canadian standard. The letters “US” adjacent and to the lower right side of the ETL Certification Mark indicates that the product complies with a US standard. The identifiers must be legible on the product marking.
2. The word, "Listed" or "ETL Classified" or "Recognized Component" (whichever is appropriate). The word, "Listed" is to be incorporated into the ETL Certification Mark. If upon reduction, the word “listed” is not legible as part of the trademark, it shall also appear separately.
3. The Control Number issued by Intertek. This five to eleven digit number identifies the manufacturing site for each applicant.
4. A product descriptor, which refers to the national standard used for certification shall be used. Example:

**For Unites States standards**, the words, “Conforms to” shall appear with the standard number along with the word, “Standard” or “Std.” Example: “Conforms to UL Std. XX.”

**For Canadian Standards**, the words “Certified to CSA Standard CXX No. XX.” shall be used, or abbreviated, “Cert. to CSA Std. CXX No. XX.”

If the manufacturer wishes, they may use the standard title, example “Telephone Equipment.”



#### **D. Unlisted Component retesting fees (When Applicable)**

If the ETL Listing Report contains a requirement for annual retesting of unlisted components, these fees will be quoted separately by The Component Evaluation Center (CEC) specified in your listing reports.

Please refer to clause 5.0 and 10.1 in the ETL Listing report (CDR) to identify if component shall be sent to us annual for testing.

#### **Other information**

Current version of this document is available at the web page

<https://www.intertek.se/produktcertifiering/etl-certification-process/>

Please contact [etlriceu@intertek.com](mailto:etlriceu@intertek.com) if you need the username and password